Register for the Online Portal – Quick Reference Guide

This guide walks new users through the steps of registering for the Connecticut Health Foundation’s online portal.

1. Visit [https://cthealth.fluxx.io](https://cthealth.fluxx.io) and click on “Create an account now” in the bottom right.

2. Complete the eligibility quiz. When you are done, click submit.

   If your organization passes the eligibility quiz, you will be taken to a page that asks for contact information for both your organization and yourself. Complete that form and click “Submit Request.” Once your registration is submitted, the foundation will review it and respond within two business days.

   If your organization does not pass the eligibility quiz, you will see a message with more information about the foundation’s eligibility guidelines. If, after reviewing the eligibility guidelines, you feel your ineligibility is inaccurate, contact our grants manager at grants@cthealth.org or 860-724-1580. You will receive a response within two business days.
3. When your registration is accepted, you will receive an email with your log in details. Visit https://cthealth.fluxx.io and log in to the grantee portal.

4. Once you have logged in, be sure to change your password. Click on the gear icon at the bottom of the gray navigation bar on the left side of the window, then click “Change Password.” Follow the instructions until you’ve successfully changed your password.